

City of Gulfport

Request for Proposals for Bond Attorney

Proposals for Legal Services relating to Bond / Debt Issue(s) are being hereby solicited by the City of Gulfport Ms. regarding the issuance of bond issues and other related forms of debt such as lease purchase loans for the purpose of constructing, improving, repairing, and acquiring public facilities, roads, infrastructure, drainage systems, equipment, and other assets of the City allowed under state law. Types of debt issues the City may consider are as follows: General Obligation Bonds, Revenue Bonds, Mississippi Development Bank Bonds, Special Assessment Improvement Bonds, Lease Purchase Loans, Tax Increment Financing Bonds, etc.

Inquiries – all inquiries shall be in writing and directed to the following person. No questions or request for clarifications will be addressed within 10 days of the due date of the proposal.

Connie Debenport – Purchasing Manager
Hardy Bldg., 1410 24th Avenue
Gulfport, Ms. 39501
228-868-5705
Email: cdebenport@gulfport-ms.gov

Delivery of Proposals – six (6) sealed copies of the completed proposals agreeing to perform the services described herein are to be delivered clearly identified as “City of Gulfport Legal Services for Bond Issue(s) Proposal” and delivered to the person listed above no later than 10:00 am August 30, 2011, after which time they will be delivered to the selection committee. Any proposal received after the time and date stated will be returned unopened.

A selection committee will review each proposal based on the below listed grading criteria as well as the referenced factors and will assist the City’s governing authority in evaluating the proposals and assessing the most qualified proposal. The governing authority retains the ultimate authority in making these determinations. The committee may develop a short list from which interviews will be scheduled and evaluations will be based in part on review of ONLY the data submitted in response to this Request for proposal. Upon final selection and determination made by the City’s governing authority, a written contract may be awarded to the individual/firm whose bid/proposal is determined by the governing authority to be the most qualified and/or the lowest and best.

The governing authority will consider terms and conditions and factors relating to price, financial responsibility, technology, legal responsibilities as well as a bidder's or proposer's “responsibility” concerning matters that relate to the prompt and efficient performance of the contract, including the bidder's or proposer's honesty and integrity, skill and business judgment, experience and capability of performing the contract, conduct under previous contracts, and the quality of previous work, and a bidder's or proposer's customer satisfaction in prior or other contracts or projects, stability and solvency, and management experience in similar contracts, and any oral interviews with the review committee. The governing authority may consider any of the factors referenced herein in awarding the contract.

Expertise in the Field of Municipal Finance relating to Debt Issuances	40 pts
Pricing	35 pts
Overall Firm Stability	10 pts
Previous experience with City of Gulfport	10 pts
Geographic Location of Firm / Personnel	5 pts
Total Points	100 pts

Section 3 Requirement

Section 3 of the Housing and Urban Development Act of 1968 requires that the City and contractors participating in CDBG projects give opportunities for job training and employment to lower income residents of the Section 3 area. Section 3 also requires that “to the maximum extent feasible” contracts for work in connection with Section 3 covered projects be awarded to business concerns that are located in or owned in substantial part by persons residing in the Section 3 area.

Proposals may be held by the City of Gulfport, Mississippi, for a period not to exceed sixty (60) days from the date of receipt of proposal.

The City reserves the right to reject any and all proposals or to waive any informality. The City of Gulfport is an equal opportunity employer.

Ad Dates: 08-21-11
08-28-11

**Send Invoice & Proof of Publication to: Connie Debenport
Purchasing Manager
City of Gulfport
P. O. Box 1780
Gulfport, MS 39502-1780**